

Copying a previous lecture recording (Media Hopper Replay)

Our most common enquiry is about how to use a recording made in a previous year in Media Hopper Replay.

As an instructor, you can make a copy of a previous recording in Media Hopper Replay and then upload it to your personal library, thus allowing you to publish it to another linked course in Media Hopper Replay. This one page quick reference guide details the two step procedure to do this for each recording. View the PDF quick reference guide [here](#).

This quick reference guide, along with many others, is available via the IS Media Hopper Replay quick reference guide [website](#).

The IS Helpline supports Media Hopper Replay throughout the University. Contact details are listed [here](#).

Media Hopper Replay – Feature Updates June 2025

Please see below a list of some new features / UI changes in Media Hopper Replay that will be going live on 30 June 2025.

- **New Media Player** – The new media player should consolidate all the different media player UI that was previously in the platform into one consistent interface across the platform. This interface will allow users

easy access to auto-generated transcripts that accompanies videos as a sidebar in the player, more options to change the layout of video sources as well as easy access to Q&A functionality & confusion flags.

- **New Media Details Page** – The new media details page change how the menus for viewing and making changes to media details will appear in Replay. All functionality in terms of changing titles & descriptions, sharing/publishing content, editing content & transcripts and adding polls to videos will remain but the UI has changed to make accessing these features simpler and more intuitive in the platform.
- **Live Player** – A new Live player has been enabled that will change the UI for both instructors and students participating in Live Streamed sessions in Replay. Users joining the platform will now have the option to join a live stream ***In person*** which is designed for students attending & engaging a live session in person but who still want to view the live feed. The alternative is to join a session ***Remotely*** which is designed for users attending & engaging with live sessions off-campus

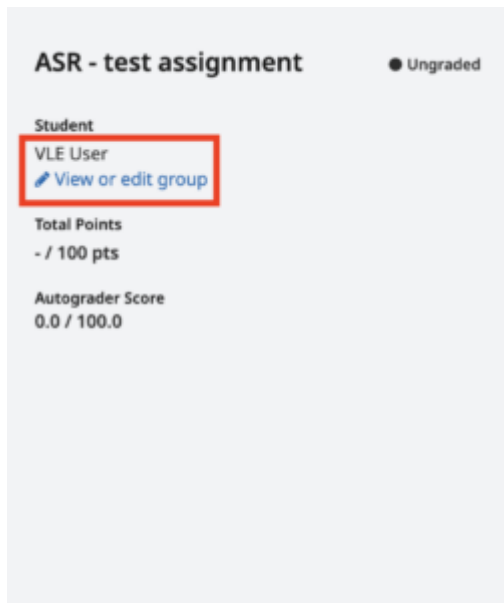
As always, if you have any questions, please [get in touch](#).

Gradescope Group Assignments: adding a fellow group member

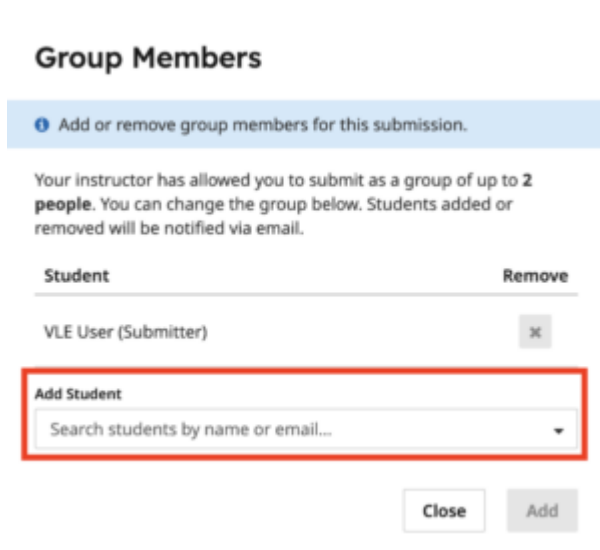
If your instructor has allowed you and other students to submit as a group, you can (and should) add group members to your submission.

To add group members to an assignment submission:

- On your submission page, either select Group Members in the action bar (along the bottom of the screen) or select 'View or Edit Group' in the outline area of the submission (in the right hand panel).



- In the Group Members modal, enter a name to add other students, and then select **Add**.



Note: If you cannot see your group member(s) listed in Gradescope, please contact the Course Secretary to ask them to re-sync the Gradescope roster with Learn.

Drupal – Course Structures

Introduction

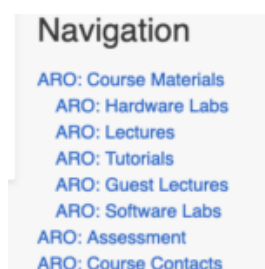
When creating a course in OpenCourseWare (powered by Drupal) for the first time, the ILTS team can provide a starting course template in Drupal either based 1) on the course structure and content from Learn; OR 2) as a blank template with an agreed structure.

In this post, we would like to focus on the options available for a blank template structure within Drupal. We will use courses, already available within OpenCourseWare, as examples of the types of course structure you can choose from. The following is not an exhaustive list of all courses within OpenCourseWare, but a small sampling of courses within our chosen structures. The [home page of Open Course](#) has a list of all courses for you to browse, if preferred.

Course Structures

A) Structured by activity (e.g. lectures, tutorials, readings, etc.):

- [ARO](#) and [EPL](#)



AR0

Navigation

Menu, in

Drupal

(public view)

B) Structured by week (e.g. week 1, week 2, week 3, etc):

- [CDI1](#); [IRR](#); and [SDM](#)

Navigation

CDI1: Course Materials

CDI1: Week 1

CDI1: Week 2

CDI1: Week 3

CDI1: Week 4

CDI1: Week 5

CDI1: Week 6

CDI1: Week 7

CDI1: Week 8

CDI1: Week 9

CDI1: Tutorials

CDI1: Resource List

CDI1: Assessment

CDI1: Course Contacts

CDI1
Navigation
Menu, in
Drupal (public
view)

C) Structured by schedule (e.g. a schedule table with links to slides, video, handouts, etc):

- [CT](#); [EXC](#); and [IQC](#)

CT: Course Materials

Schedule

Week	Date	Topic	Resource
1	15-Jan-2024	Introduction	ct_lecture_1_-_introduction.pdf ct_lecture_2_-_the_view_from_35000_feet.pdf
1	18-Jan-2024	Lexical Analysis	ct_lecture_3_-_lexical_analysis.pdf
2	22-Jan-2024	Guest Lecture by Lionel Parnaux	ct_guest_lecture_1_-_deforestation.pdf
2	25-Jan-2024	Automatic Lexer Generation	ct_lecture_4_-_automatic_lexer_generation.pdf

CT Schedule in Drupal

D) Courses with a mixed structure (e.g. by schedule, activities and weeks):

- [ANLP](#); [CGGS](#); [IQPS](#) (aka QPS-11); and [USEC](#)

USEC: Course Materials

Lecture Recordings

All lecture recordings should be accessed via [Learn](#); you will need to log in using your EASE account. (Learn provides you with access to any lecture recordings available for this course. You will need to select the "lecture recording" link once, before you can access any direct links to a lecture recording.)

Lecture Schedule

Introduction

In this theme, we will first give an overview on the course structure and introduce basic concepts in usable security and privacy. Then, we will discuss user authentication, a common security application, in the context of USEC.

- **Week 1**
 - [L.1] Introduction to Usable Security and Privacy
 - [L.2] Usable Security and Privacy Thinking and Threat Modeling
- **Week 2**
 - [L.3] User Authentication (Overview and Password)
 - [L.4] User Authentication (Biometrics)

Study Method and Analysis

Now we will introduce how to conduct (user) studies for USEC. We will also talk about how to formulate USEC research.

- **Week 3**
 - [L.5] Study Method Overview
 - [L.6] Think About Study
- **Week 4**
 - [L.7] Survey and Analysis
 - [L.8] Research Framework and Thinking

Technology and Applications

USEC Course Structure – Weekly View

USEC: Lecture 1: Introduction to Usable Security and Privacy

Lecture Slides

See attached file

Materials

- [Chapter 1 - Garfinkel, Simson, and Heather Richter Lipford: Usable Security: History, Themes, and Challenges](#). Cham: Morgan & Claypool Publishers, 2014. Print.

Further Videos:

- [Stanford Seminar - Conducting Usable Privacy and Security Studies: It's Complicated](#) by Lorie Faith Cranor
- [HCI: Who are the users](#)
- [Security: CIA Definitions](#)

Further Reading:

- [Hoyle, Roberto, et al. "Was my message read? privacy and signaling on Facebook messenger." Proceedings of the 2017 CHI Conference on Human Factors in Computing Systems. 2017.](#)

Take-home

- [Microsoft 365 Safe Links](#)
- [\(Blog\) BBC News - WhatsApp and other messaging apps oppose 'surveillance'](#)

Files

[lecture-1introduction-usable-security-and-privacy.pdf](#)

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[USEC: HCI Videos](#) [Up](#) [USEC: Lecture 2: Usable Security and Privacy Thinking & Threat Modeling](#)

USEC Course Structure – Lecture View

Further Information

When creating the course in Drupal, ILTS will provide support and guidance for you to choose a suitable structure for your course. This agreed structure will then make it easier for you to build your content and populate your course in time for Welcome Week.

If you'd like to discuss the options and contact ILTS then please visit the [support page](#). We look forward to working with you.

EdStem

About

- [Edstem.org](#) is a discussion board platform some Schools in the College of Science and Engineering are piloting – including Informatics.
- Edstem is being seen as a potential replacement for Piazza with a much more up-to-date interface – and is feature-comparable with Piazza.
- EdStem has been Learn-LTI enabled for the School – there is an EdStem MS Team space set up for interested parties – contact the [ILTS team](#) for info.
- The following Informatics courses are participating in the EdStem pilot for 2024/25:
 - Advanced Robotics
 - Algorithmic Game Theory and its Applications
 - Computing in the Classroom
 - Natural Language Understanding, Generation, and Machine Translation
 - Programming for Biomedical Informatics.

- Please note that our EdStem instance is in the EU zone (DP / InfoSec reasons) – so course URLs will be <https://edstem.org/eu/...> – you may at times see a drop-down for region – select ‘Europe’.

Setting Up

This is only for those courses above. No other courses in Informatics should be using this for 24/25 – continue to use Piazza.

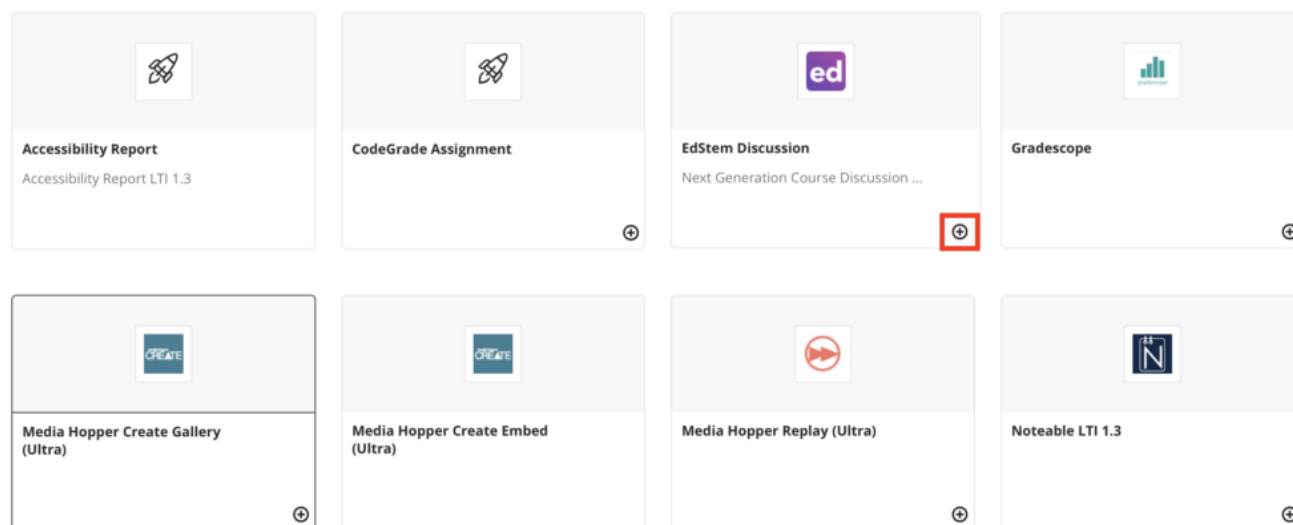
Step 1

Go to + Content Market and hit + EdStem Discussion to add a permanent link to your course. Link is hidden from students by default.

The screenshot shows the EdStem course content management interface. At the top, there is a navigation bar with tabs: Content, Calendar, Announcements, Discussions, Gradebook, Messages, Analytics, and Groups. The 'Content' tab is selected. Below the navigation bar, there is a list of content items. Each item has a title, a visibility status, and a description. The items are: 'Read Me First - IMPORTANT INFORMATION for staff about Learn template' (Hidden from students), 'Click Here for Teaching Materials' (Visible to students), 'Week 0 to-do list' (Visible to students), 'Course Contacts' (Visible to students), and 'Lecture Recordings' (Visible to students). A red box highlights the '+ Content Market' button at the bottom left of the content list.

Content Item	Visibility	Description
Read Me First - IMPORTANT INFORMATION for staff about Learn template	Hidden from students	
Click Here for Teaching Materials	Visible to students	For all course teaching materials, please follow this link to the course webpage. For all course admin and submission links, please see the items below.
Week 0 to-do list	Visible to students	Please take a few minutes to work through this short list of activities to ensure you are able to access all the key technologies used on this course and to familiarise yourself with key dates.
Course Contacts	Visible to students	Names, roles, and contact details for everyone involved in teaching the course.
Lecture Recordings	Visible to students	Access to lecture recordings for this course (Opens in a new window).

Institution Tools



Step 2

Click on the + link. This will open up a modal above the content (not in a new tab) and after a sec will CREATE the EdStem discussion for this course – using Course Name and Id

- This will do an initial sync of Learn users to the EdStem roster
- Email addresses are of the form of <uun>@ed.ac.uk for both staff and students.
- Staff or students will not have a password to begin with – you can add this via your profile icon (top right). Also add 2FA
- At start of Semester 1 there is no SSO with EASE – students should be encouraged to come in via Learn – but also see *Setting up a Password (optional)* below.

Step3

- Continue Setup then SKIP the Announcement. We recommend skipping the Announcement – as that will post an email to all participants (there's no way to post without emailing – you do get a warning Post/cancel about this).

- You probably don't want to email students at the point of creation – you can add a Welcome announcement later.

Step 4: Using EdStem

- You now have an empty course – you will need to make it visible to students in Learn when ready.
- It is recommend you read <https://edstem.org/help/> now – it is important that you and your TAs seed discussion. We recommend doing a show-and-tell with your TAs. You can be added to some test courses to try things out – contact the [ILTS team](#) if this is of interest.
- If you want to add a welcome – you can add the [Welcome Announcement](#) you skipped over
- The welcome recommends the [Quick Start Guide](#) which is good
- Also point your students to the Students tab of <https://edstem.org/help/> – which has [Using Ed Discussion](#), [Latex](#) – and [push notifications](#).

Setting up a password (optional)

There are advantages in setting up a password – it allows you to login by clicking on edstem links in emails, for example. Choose a good, secure password.

Wooclap – electronic voting system

Wooclap is an electronic voting system that was brought in by the University to replace TopHat. We recommend it for lightweight, synchronous teaching activities, such as in-class polls or quizzes. There is [a range of supported question](#)

[types](#), so you can select which would work best for the type of activity/content. You can also include information slides between questions.

Wooclap can be integrated with a course Learn page [using the LTI](#), if you want to connect it that way. You can also keep it separate from Learn and just [create an event](#) directly through your account that students can join.

If you are interested in using Wooclap, feel free to [contact us](#) with any questions you have about it. We also strongly recommend that you attend [the Wooclap training sessions offered by IS](#).

(For **asynchronous** formative quizzes, we recommend using Gradescope or Learn tests, rather than Wooclap. Please get in touch with us, to discuss options or if you want help setting those up for your course.)

Note: One lecturer has fed back an issue that when the host/presenter changes slides on Wooclap, participants' text being actively typed in what is now the previous slide is lost. So, be careful not to 'peek ahead' at slides, for example to remember what comes next, because returning to the previous slide does not restore participants' partially typed text. One way to avoid this issue is to tell participants to type non-trivial text answers into a text editor or word processor and then paste into Wooclap.

Related links from UoE Information Services

[Introduction to Electronic Voting Systems \(i.e. Wooclap\)](#)

[Wooclap Sharepoint](#) (with full instructions and how-to guides)

[Wooclap Participant Guides](#) (you may want to share this with your students)

Miro – collaborative virtual whiteboard

The University has recently brought in an institution-wide license for Miro, which is an online whiteboard/canvas tool that allows for collaboration. You might find it really useful for some teaching activities where you want to gather students' thoughts or for them to work with each other in a digital space. There are a range of templates you can use based on what type of project or activity the students are doing.

Miro also integrates with a number of the other University tools, such as Teams and OneDrive.

For further information on how to log in to Miro (using your UoE account), set up and manage boards, etc., please see the University's [IS pages on Miro](#).

Feel free to get in touch with us, if you would like to discuss ideas for using Miro (or other digital tools) in your teaching.

How to quickly and easily reduce the file size of your

lecture slides

The Informatics Open Courseware service currently (as of January 2024) has a file upload size limit of 6MB. This is to ensure the performance of the site is not compromised as it continues to grow. If you have some files which currently exceed this size – and which could be reduced – then you may want to consider the following options.

Mac Users

PDF files

For Mac users, if you are looking to compress a small number of files, the Preview App is probably your best friend here. Open the PDF in Preview and choose File>Export. Select the Quartz Filter pop up menu and then select “Reduce File Size”.

Word documents

For Word documents, you can use Pages instead of Preview to [reduce your document's file size](#).

Linux Users

Linux users may be interested in <https://imagemagick.org/> – free, open source software for editing and manipulating digital images. This is especially useful for tasks requiring bulk image file manipulation.

Learn Ultra basics for Instructors

All teaching staff will need to interact with Learn Ultra, even if the course materials are hosted on Drupal. We have compiled links to instructions on the most common tasks you will need to perform in Learn below. If you do not see what you need below, please check out the following page, which has additional instructions and guidance materials on a range of other aspects of Learn Ultra: [Using Learn as an Instructor](#).

[Introduction to Learn Ultra](#): a series of short videos providing an overview of Ultra and how to navigate the site.

Adding and organising content:

- [Types of Course Content](#) – start here to get a definition of the terminology used for content types in Ultra
- [Learning Modules and Folders](#)
- [Adding Documents](#)
- [Web and course links](#)*
- [Copying content in Learn Ultra](#)
- [Add a video to your course](#)

*If you want to share a link with students to a file you have uploaded to the Content Collection for a course, you will need to adjust the permission settings in the Content Collection folder following [these instructions from Blackboard](#).

Assessment and marking:

Please remember that the Course Secretary is now in charge of setting up most assignment submissions (other than things like CodeGrade or authoring quiz questions), so please contact the IT0 about the creation of assignment submission boxes. Below we have provided links for guidance on accessing student submissions and how to give marks and feedback.

For Learn Assignments:

- [Marks and Gradebook, Feedback, additional information on marking and the Gradebook](#)
- [Uploading marks \(and feedback\) to Learn Ultra](#)
- [Creating and managing tests](#)

For Turnitin assignments:

- See the Marking, Feedback and Grading section [here](#)

For Gradescope assignments:

- See our blog post [Marking an exam or homework assignment in Gradescope](#)

Tools:

- [Communicating with your students](#) (incl. Announcements and how to email a Group in Learn)
- [Managing Groups](#) and [Group Import and Export](#)
- If you don't use Piazza for your course, you can set up a discussion board in Learn. This can be linked to Groups, so that students can talk to their group members: [Create and manage Discussions](#)
- Adding tools to your Learn course (e.g. Zoom, CodeGrade, Noteable): [Adding Tools via Content Market](#); for more on Zoom, see [Adding a Zoom session to your Learn Ultra course](#)

Note: All students, the Course Organiser, and Course Secretary will be automatically enrolled on the Learn course via a feed from EUCLID. All other teaching staff (i.e. additional lecturers and teaching support staff) will be enrolled via a feed from the School's own databases; teaching support staff will only be enrolled in Learn once their contract is confirmed in PiP.

Collecting coursework submissions: Learn or Gradescope?

This blog post is intended to help course organisers decide which platform is most suitable for their needs with regards to coursework submission and marking. Learn Ultra – and its accompanying Gradebook – is quite a different beast to Learn Original, and so I thought it worth highlighting the advantages and challenges of each approach. For simplicity sake, I have highlighted only those assignment types which are commonly used in the School of Informatics. If you have a requirement which sits outside of what is listed below (eg a graded blog) please get in touch with us and we can talk you through further options.

Learn Ultra

Learn Ultra supports the following ways of assessing students online:

- [Learn Assignment](#)
- [Learn Test](#)
- [Turnitin](#)

Gradescope

- [Homework assignment](#)
- [Online assignment](#)
- [Programming assignment](#)
- [Group assignment](#)
- [Exam](#) (more about the history of using Gradescope for

exam marking can be found [here](#))

Scenario 1 – student submits one individual PDF for marking

Learn Ultra

Learn Ultra can accept multiple files and file types. If one PDF is submitted, this should be displayed in the marking interface (although there have been multiple problems with how Learn handles PDFs in its own reader – particularly on a Mac – and so users are encouraged to download the PDF and open in their native application). A space is provided for the marker to enter grades and feedback. Delegated grading can be enabled for large courses where marking is distributed amongst a team of markers. In addition, parallel marking is now supported in Learn Ultra. This allows two markers to mark the same submission independently, with the course organiser acting as reconciler. Please note: parallel marking can only be enabled for individual submissions (ie **not** group assignments).

Gradescope

The Gradescope Homework assignment can only accept one PDF file upload. Marking can be distributed ‘horizontally’ – ie different markers marking different sections of the submission. Like all the Gradescope assignment types, anonymous marking is supported intuitively – and can be enabled and disabled as needs dictate. A marking scheme can be created in advance, encouraging consistency. Rubrics can be created in advance, or ‘on the fly’. One of the main advantages of Gradescope is the ability to change rubric values mid-way through marking, with marks previously assigned recalculated automatically.

Scenario 2 – group assignment

Learn Ultra

Learn Ultra can support a group assignment. The workflow remains: the groups needs to be created, a group assignment is submitted, one member of the group submits on behalf of the group. This is marked and the marks / feedback are cascaded to each member of the group. Please note: parallel marking can **not** be enabled for a group assignment – nor can delegated grading. So this is best suited for courses with only one marker. Also, anonymity can not be enabled for group assignments.

Gradescope

Gradescope can now support group assignments. As with Learn Ultra, the marker(s) mark as normal, but the grades / feedback are cascaded to each member of the group. However, with Gradescope group assignments, the responsibility for creating the group falls to the student submitting the coursework. Unlike with Learn Ultra, anonymity can be enabled however double blind marking is also not supported.

Scenario 3 – programming assignment

Learn Ultra

Learn Ultra can support a student uploading multiple files. These files can then be downloaded by the marker, with marking taking place offline. [Marks and feedback can then be uploaded to the Gradebook via a CSV file upload.](#)

Gradescope

Gradescope has a dedicated programming assignment type. Students can upload unlimited files, of any file type. Markers can build and use an autograder to automatically grade parts of the submission. Markers can also manually grade submissions. One of the main advantages of using Gradescope over Learn Ultra for programming assignments is you can [perform a code similarity check within Gradescope](#).

* Please note: Gradescope Programming Assignments behave differently to Gradescope Homework assignments, in that the student can choose which submission they would like the marker to mark. Consider this when designing your assignment policy and communications.

Scenario 3 – multiple choice quiz

Learn Ultra

Learn Ultra has an inbuilt test functionality. Since the move from Learn Original, many of the question types are no longer supported. LaTeX is, in theory, supported in Learn tests. However, in practice, this has proved problematic across the College and we currently do not recommend this approach.

Gradescope

Gradescope's [online assignment type](#) can be used for MCQ type tests / quizzes. It has several advantages over Learn Ultra test:

- a more intuitive interface for both question setter and student
- you can use LaTeX and Markdown to format the question text
- an in-built student preview (not available in Ultra

tests).

Scenario 4 – marking by tutorial group

In the past, you may have appreciated the ability to mark by tutorial group in Turnitin. It is worth noting that Gradescope can now support this workflow. Please speak with a member of the IT0 to help you set this up.

Summary

Gradescope provides a good user experience for all users and has become the default assessment platform for many courses across the School. We hope the above is useful, but please don't hesitate to get in touch with us if you'd like to discuss specific requirements for your course.